**Creating an account for Turnitin**

1. Go to <http://www.turnitin.com/> Bookmark!
2. Click on “Create Account” (note: if you already have a student account, do not create a new one but simply enroll in the new class -- see 4 below)
3. In the gray box, click on “Student”
4. Enter the “Class ID” and “Class enrollment password”. Mrs. Stafstrom will provide you with these on the whiteboard for the appropriate class.
5. Fill out the “User Information”. For the email address, use an e-mail that you regularly use. DOUBLE CHECK E-MAIL!!!!
6. For your password, Turnitin requires the password to be:

**Six to twelve characters including at least one letter and one number.**

 **The password is case sensitive.**

**You can use your existing google drive password but add “Tin” or the equivalent to meet the requirements; or you can create your own.**

**NOTE:** Write down your Turnitn password in a safe and secure place.

1. Read the “User Agreement” and click “I agree--Create Profile”.
2. This will enroll you in Ms. Stafstrom’s class.

**Submitting a paper**

1. Go to <http://www.turnitin.com/>
2. Login to the account
3. Click on the class
4. Click on the assignment.
5. “Upload” the assignment
6. Fill out the remaining boxes and click “submit”

**Monitoring Progress**

1. Go to <http://www.turnitin.com/>
2. Login to the account
3. Click on the class
4. Under the Turnitin logo, there are five gray tabs. Click on “My Grades” to see your grade on each assignment and your progress throughout the year.
5. To see your grade on an individual assignment, click on the title of your assignment on the far right.
6. A new screen will open, click “GradeMark” at the top. This will show the feedback you received on the assignment.